



GUIDELINES:

SHARING BEST PRACTICE AND LESSONS LEARNED

The purpose of these guidelines is to provide clarity on the sharing of Best Practice and Lessons Learned information.

Sharing best practice information helps in avoiding duplication among practitioners, better stewardship of donor resources, improved knowledge management through a refined understanding of the work undertaken by various organizations and also creates awareness on risk management standards for robust compliance. It also promotes shared understanding of the risks, opportunities and risk management options in Somalia.

The RMU will engage in a systematic and in-depth dialogue with NGOs regarding information sharing based on the principles of reciprocity and due regard for confidentiality. Care will be taken to ensure that both the RMU and NGO partners benefit from the information sharing processes.

To be effective, information sharing must work both ways; RMU Shares Information with NGOs and NGOs Share Information with RMU.

RMU SHARING

The RMU will determine, based on identified needs, pertinent issues around risk management best practice for research and dissemination.

The RMU will keep NGOs informed and updated on current standards, best practices and lessons learned in risk management. These best practices will be updated from time to time to reflect the latest developments and global thinking on risk management, to take into account feedback from the partners and to share best practices adopted by individual NGOs.

The RMU uses the term “Best Practice” to mean risk management approaches, methodologies or practices that have been implemented in other settings and proven that the work can be used to find solutions to similar issues.

NGO SHARING

To share best practice/lessons learned with RMU:

- Send an email to ngoenquiries.rmu.so@one.un.org
- You will get a response from the RMU with forms on best practice or lessons learnt.
- Complete the required fields and save.
- You will receive an automated response on email acknowledging receipt of your submission.
- The RMU will make a follow up phone call within 5 working days to seek clarification on information provided.
- The RMU will review the submission, publish and disseminate the submitted best practice.
- The RMU will acknowledge all submissions that make it to the report stage.

Any changes, or edits to the information provided or additional resources should be submitted to the Risk Management Unit through ngoenquiries.rmu.so@one.un.org